

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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May 20, 2003

**FROM: BILL INGRAHAM, Director**  
**Department of Airports**

**DAVID H. SLAUGHTER, Director**  
**Real Estate Services Department**

**SUBJECT: DEPARTMENT OF AIRPORTS REAL ESTATE ACTIVITY**

**RECOMMENDATION:** Receive list of Airport approved Solicitations of Proposal and short-term leases executed consistent with County Policy 08-03-01 from April 1, 2003 through April 30, 2003.

**BACKGROUND INFORMATION:** On October 30, 2001, the Board of Supervisors adopted County Policy No. 08-03-01, Leasing County Airport Real Property. Paragraph 2F of the policy requires the Departments of Airports and Real Estate Services to prepare a timely, but not less than monthly, agenda item to the Board reporting the execution of short-term leases and the commencement of Solicitation of Proposal processes.

SHORT TERM LEASES			
AIRPORT	FACILITY/LEASEE	EFFECTIVE DATE	TERMS
None			

SOLICITATIONS OF PROPOSALS		
AIRPORT	FACILITY	ADVERTISEMENT/PROPOSAL DUE DATES
None		

**REVIEW BY OTHERS:** This item was reviewed by County Counsel (Fiona Luke, Deputy County Counsel) on May 2, 2003, and the County Administrative Office (Tom Forster, Administrative Analyst) on May 12, 2003.

**FINANCIAL IMPACT:** None.

**SUPERVISORIAL DISTRICT(S):** All.

**PRESENTER:** Bill Ingraham, 387-7802

Record of Action of the Board of Supervisors

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